



**GOLDEN PHAROS  
BERHAD** (198601003051)

(A Member of Terengganu Inc)

# **WE'RE HIRING** **ACCOUNTS** **EXECUTIVE**

**GP PLYWOOD, AL MUKTAFI BILLAH SHAH, DUNGUN, TERENGGANU**

- ✓ Able to handle full set of accounts, budget and cash flow forecast.
- ✓ Responsible for bank and intercompany reconciliation.
- ✓ Prepare tax computation and ensure appropriate provision, estimates and tax submission.
- ✓ Ensure proper maintenance of records, documents, and files to support all accounting entries.

Please submit your CV with present and expected salary, recent photograph to [hra@gpb.com.my](mailto:hra@gpb.com.my)

[www.goldenpharos.com.my](http://www.goldenpharos.com.my)



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BERHAD** (198601003051)

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## **ACCOUNTS EXECUTIVE**

### **Roles & Responsibilities**

- Able to handle full set of accounts, budget and cash flow forecast.
- Responsible for bank and intercompany reconciliation.
- Prepare tax computation and ensure appropriate provision, estimates and tax submission.
- Ensure proper maintenance of records, documents, and files to support all accounting entries
- Liaise with external auditors, tax agent and bankers.
- Coordinate and assist the internal and external audit process
- To prepare financial statement and analyzing the monthly financial results
- Assist in yearly audit exercise, prepare the financial statements and all related corporate taxes submission.
- Ensure accounting records are compliance with accounting standards and company policies.
- Provide support to operation team in day-to-day finance related matter
- Perform other ad-hoc assignments as and when required by the management.

### **Requirements:**

- Candidate must possess at least a Diploma/Advanced Diploma/Degree in Finance/Accountancy or equivalent.
- Familiar with Autocount and UBS Accounting System will be added advantage.
- Working experiences in Manufacturing environment will be an added advantage.
- Knowledge on Malaysian Financial Reporting Standard (MFRS)
- Positive work attitude, integrity, and maturity.
- Proficient in English and Bahasa Melayu (written and verbal).
- At least 2-3 year(s) of related working experience.

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**NAVIGATING  
A SUSTAINABLE  
FUTURE**